

## Youth Minister

# JOB DESCRIPTION

Role: In line with the vision of the Church - *Living the Full Life: Discover It, Live It, Give It Away* - to develop, lead and grow the church's ministry with young people within the community of Knaphill and Brookwood and beyond.

### JOB SUMMARY

- To direct youth ministry by developing, leading & overseeing the youth ministry from Years 6 to 13 in line with our church vision.
- To develop the pastoral care and spiritual growth of young people within the church and in the community so that all live full lives in Jesus Christ and inspire others to do the same.
- To initiate a youth intern programme that supports and grows the work among young people.
- To develop the gifts of the young people, inspiring them to be active members of the church family, while sharing the gospel and leading others to faith in Jesus.

### KEY RESPONSIBILITIES

#### Leadership

*The youth minister will*

- Direct youth ministry and a volunteer team working to fulfill the church vision of 'Living the Full Life: Discover it, Live it, Give it away.'
- Encourage the church to recognise and embrace the young people as part of the church family today and create an environment where their gifts and faith flourish alongside the whole church family.
- Develop an intern programme, appoint and supervise a youth intern to work within the youth ministry.
- Oversee, lead and co-ordinate the team running youth specific Sunday worship and teaching.
- Oversee, lead and co-ordinate the team that runs weekly activities, clubs and discipleship groups for young people.
- Build and maintain relationships with other youth workers and agencies to innovate and deliver youth work in the Woking area.
- Respond to opportunities for new forms of youth ministry as they arise.

## Discipleship

### *The youth minister will*

- Nurture a culture of embracing the power and work of the Holy Spirit within the youth ministry, enabling young people to discover spiritual gifts and live out their faith every day.
- Develop and train young people to take leading and serving roles within the church (e.g. holiday club, worship group, audio-visual support).
- Help young people make the connection from social youth clubs to living an active faith in Jesus.
- Develop, provide and run residential activities for young people of all ages throughout the year.
- Be involved in wider church activities, including social events and encourage youth participation.
- Develop ministries, in partnership with the Children & Families minister and vicar, to facilitate the transition from childhood to youth to adulthood.

## Pastoral Care

### *The youth minister will*

- Provide pastoral care for young people;
  - work with our safeguarding officer, referring to outside agencies as necessary.
  - in partnership with pastoral team.
- Ensure that the youth team is appropriately supported.
- Communicate clearly with families/carers.
- Understand, manage and implement the day to day safeguarding requirements according to the Diocesan safeguarding policy.

## Outreach

### *The youth minister will*

- Provide opportunities for young people to be involved and grow in mission and evangelism.
- Build upon existing relationships in Winston Churchill School and others where appropriate.

## Team Membership

### *The youth minister will*

- Be personally committed to communal worship at Holy Trinity or St Saviour's (minimum of once a month).
- Work in partnership with other members of staff.
- Provide half yearly reports to the PCC on progress.
- Undertake training as required in consultation with the vicar.
- Fulfil such other tasks as the PCC/Vicar may require - any duties commensurate with the post.
- Be a team member by attending staff meetings and staff training.
- Manage annual Youth budget.

## REPORTING

- To the Vicar & PCC

## TIME

This is a full-time post with flexible working week (40 hours per week) which will include Sundays, with some daytime, evening and weekend hours, with at least one full day off a week. The Youth Minister will be expected to become part of the Holy Trinity & St Saviour's Church family. This will include regular worship at the church and a leading role in services as directed by the vicar.

## TRAINING

Each staff member is expected to make full use of appropriate internal and external training opportunities with the prior agreement of their line manager/ vicar.

## ANNUAL REVIEWS

The Youth Minister will be expected to participate in an annual review and appraisal process.

## REMUNERATION

The starting salary is £24,000 - £27,000 depending on experience. The PCC operates a Workplace Pension Scheme with Peoples Pension. Reasonable expenses are reimbursed promptly.

## HOLIDAYS

20 days holiday excluding Bank Holidays. This will increase by an extra day per year for every year of service up to maximum of 25 days. Bank holidays may be given in lieu if they are worked, e.g. Christmas Day and Good Friday.

*We are part of the Church of England within the Diocese of Guildford.*

*We are connected to the New Wine movement.*

## Youth Minister

# PERSON SPECIFICATION

We're looking for a leader with;

### Skills & Abilities

#### *Essential:*

- Competency in IT and social media applications.
- Ability to think strategically to develop both short and long term plans.
- Strong communication skills across the age groups including handling of confrontation and conflict resolution.
- Ability to offer pastoral care i.e. personable and friendly with different people whilst maintaining appropriate boundaries.
- Clear leadership gifting especially the ability to initiate new ideas and see them through to completion.
- Self-motivated to work independently and able to manage your time effectively.
- Effective and collaborative team member.

#### *Desirable (but not essential):*

- Experience of working in a Christian ministry.
- Affinity with Charismatic Christian practice.
- Leadership experience of 'small group' work with young people.
- Line Management responsibility for volunteers.

### Qualifications & Experience

#### *Essential:*

- Relevant theological or youth work qualification.
- Significant practical experience of youth work, including experience of leadership of youth work.
- Understanding of contemporary culture specific to youth.
- Completion of current and satisfactory outcome of enhanced DBS check, including barred list check.

#### *Desirable (but not essential):*

- Paid Youth Work experience.
- Experience in a leadership role.

## Character

### *Essential:*

- A mature Christian faith with beliefs, values and practices which are consistent with those of Holy Trinity & St Saviour's.
- Passion to see young people meet Jesus, and to encourage their discipleship.
- To be able show spiritual maturity and the desire to keep growing in your faith.
- Adopt a lifestyle and spiritual disciplines that enable you to maintain a healthy personal spiritual life and grow in spiritual maturity.
- Willingness to learn.

### *Desirable (but not essential):*

- To be familiar with, and endorse, Anglican practices.
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