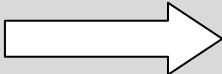


2018-19  
HOLY TRINITY & ST SAVIOUR'S CHURCH  
PARISH OF KNAPHILL WITH BROOKWOOD  
CONFIDENTIAL SELF DECLARATION FORM

Title (Mr/Mrs/Miss etc)		Full name:	
Address: 	_____	Tel: e-mail:	_____
	_____		_____
Date of birth:	_____		

This form should be completed by all church officers and voluntary workers who are working in regular and direct contact with children and young people under 18 years of age, and vulnerable adults. New applicants will also be required to complete a DBS check at the same time.

This form is strictly confidential, and except under compulsion of law, will only be seen by those responsible for the appointment, and when appropriate, the Diocesan Child Protection Adviser. All forms will be kept securely under the terms of the Data Protection Act 1988.

If you answer 'Yes' to any question, please give details, including the number of the question it applies to and relevant dates, on a separate sheet of paper and supply with the form in a sealed envelope marked 'Private and Confidential' to the Incumbent and/or Parish Safeguarding Representative. All information declared will be carefully assessed in liaison with the Diocesan Safeguarding Adviser to decide whether it is relevant to the post applied for, and will only be used for the purpose of safeguarding children and vulnerable adults.

*Please tick*

1	Have you ever been convicted of any criminal offence (including any spent convictions under the Rehabilitation of Offenders Act 1974)? <i>Note: Declare all convictions, cautions, warnings or reprimands however old or whether you are at present under investigation by the police. Motoring offences that cannot be dealt with by a prison sentence need not be declared. Posts where the person is working or coming into regular contact with children or vulnerable adults are exempt from the 'Rehabilitation of Offenders Act 1974'. Convictions obtained abroad must be declared as well as those from the UK.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2	Have you been involved with the Police, such as, interviewed, questioned, subject to a court order, bound-over to keep the peace, received a reprimand, warning, cautioned or convicted before or during your employment at this setting? (either as permanent, voluntary or bank employment)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Are you at present under investigation by the police or an employer for any offence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4	Has your name been placed on the Protection of Children Act (PoCA) list, List 99 or the Protection of Vulnerable Adults List (PoVA), barring you from work with children or vulnerable people?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5	Has anyone that lives in the same household or property as you been disqualified or barred from working with children under the Childcare Act 2006?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6	Has anyone that lives in the same household or property as you been cautioned or convicted of an offence that may have a bearing on your suitability to work with children?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

7	<p>Have you ever been found by a court exercising civil jurisdiction (including matrimonial or family jurisdiction) to have caused significant harm** to a child or vulnerable adult, or has any such court made an order against you on the basis of any finding or allegation that any child or vulnerable adult was at risk of significant harm from you?</p> <p><i>Note: Declare any finding of fact by a civil court that your actions have significantly harmed a child or vulnerable adult. Declare any court orders made on this basis.</i></p> <p><i>** Significant harm involves serious ill treatment of any kind including neglect, physical, emotional or sexual abuse, or impairment of physical or mental health development. It will also include matters such as a sexual relationship with a young person or adult for whom you had pastoral responsibility.</i></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8	Has your conduct ever caused or been likely to cause significant harm to a child or vulnerable adult, or put a child or vulnerable adult at risk of significant harm?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9	<p>To your knowledge has it ever been alleged that your conduct has resulted in any of those things?</p> <p><i>If yes, please give details, including the date(s) and nature of the conduct, or alleged conduct, and whether you were dismissed, disciplined, moved to other work or resigned from any paid or voluntary work as a result.</i></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10	Has a child in your care or for whom you have or had parental responsibility ever been removed from your care, been placed on the Child Protection Register or been the subject of a care order, a supervision order, a child assessment order or an emergency protection order under the Children Act 1989, or a similar order under other legislation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11	Do you have parental responsibility for a child who is being assessed or who has been placed on a Child Protection Plan under Section 47 of the Children Act 1989?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12	Do you have a medical condition that could affect your ability to work with children? <i>If yes, please give details, including the nature of the condition.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
13	Are you taking any medication or any other substances on a regular basis? <i>If yes, please give details, including the date(s) started and names of the medication/substance.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
14	<p>Which of the following groups are you involved with at Holy Trinity / St Saviour's?</p> <p>Glo <input type="checkbox"/> SPARK <input type="checkbox"/> Illuminate <input type="checkbox"/> Influx <input type="checkbox"/> Puppet Church <input type="checkbox"/> Youth Café <input type="checkbox"/></p> <p>Sunrise Breakfast Club <input type="checkbox"/> Holy Trinity Pre-School <input type="checkbox"/> Messy Church <input type="checkbox"/> Open the Book <input type="checkbox"/></p> <p>Silver Stars <input type="checkbox"/> Children's Holiday Club <input type="checkbox"/> Holiday at Home <input type="checkbox"/> Lunch Bunch <input type="checkbox"/></p> <p>Other <input type="checkbox"/> (<i>eg Warden, LLM, Pastoral - please specify</i>) .....</p>		

**Declaration**

I declare that, to the best of my knowledge, the above information (and that on the attached sheet(s)\*) is accurate and complete. I accept that providing deliberately false information could result in me being withdrawn from the role or activity/termination of employment.

Signed \_\_\_\_\_

Date \_\_\_\_\_

\* Please delete if not applicable.

Please return the completed form to Caroline Bowen, Holy Trinity & St Saviour's Church Office, Holy Trinity, Chobham Road, Knaphill, Surrey GU21 2SX, in a sealed envelope.

All information declared on this form will be carefully assessed to decide whether it is relevant to the post applied for and will only be used for the purpose of safeguarding children, young people and vulnerable adults.